

**MINUTES OF THE CHEBSEY PARISH COUNCIL MEETING
HELD ON MONDAY 3 JUNE 2019 at 7 pm
IN ST LUKE'S CHURCH HALL, NORTON BRIDGE**

Present:

Councillor Margaret Ainsworth-Hickman, Chair
Councillor Richard Hopley, Vice Chair
Councillor David Davis
Councillor John Green
Councillor David Williams

In attendance: Liz Harrington-Jones (Clerk)
5 residents

Apologies: Councillor Peter Jones, Stafford Borough Council (SBC)
Councillor Jeremy Pert, Staffordshire County Council (SCC)

908 Welcome and Public Participation

The Chair welcomed everyone to the meeting. Chebsey residents reported concerns over the volume and speed of traffic through the village. The Clerk would contact SCC Highways and ask if a 30 mph limit could apply. **Action: Clerk**
The telephone box in Chebsey was in poor repair; efforts would be made to obtain estimates for necessary work to bring it to a satisfactory state; a resident would contact Chebsey Village Trust to see if they could provide any funds; other sources of funding would also be investigated; no volunteers had come forward so far to help with the refurbishment. **Action: Clerk**

Cllr Davis reported that concerns had been raised over problems emanating from social housing units in Norton Bridge, particularly late at night; after discussion it was agreed the Clerk should contact Stafford and Rural Homes (SaRH) over the suitability of the units for people without transport or employment. **Action: Clerk**

Work on installing improved broadband provision for Chebsey was on-going and scheduled for completion at the end of June.

Work had commenced on the installation of a 30 mph speed limit through Norton Bridge; potholes had been filled in along Station Road, although concerns were expressed about the final state of the road.

909 Reports from Borough and County Councillors There were no reports from Borough or County Councillors.

910 Declarations of Interest Cllr Hopley declared an interest in any items relating to Network Rail.

911 Minutes of the Parish Council Meeting held on Monday 13 May 2019 and any Matters Arising

RESOLVED – That the minutes of the Parish Council Meeting held on 13 May 2019 were accepted as a true record of the meeting and were signed by the Chairman.

The Clerk would check on the dates when the gullies were due to be cleared (874).

Action: Clerk

Councillors were asked to advise the Clerk if the 30 mph signs in Norton Bridge were not correct.

Action: All

The kissing dates on Footpath 18 should be installed on 4 June 2019 (875).

Grass cutting on the recreation area would be carried out at 3 weekly intervals, following interruptions due to the number of recent Bank Holidays. Cllr Green would spray the weeds on the footpaths.

Action: Cllr Green

SBC Environmental Health would visit the site in Chebsey where hazardous waste had been reported (896).

911.i Vacancies on Chebsey Parish Council

The Clerk would contact Cllr Jones, and send information to the church magazine, to publicise the two vacancies on Chebsey Parish Council. Councillors would encourage interested residents to consider standing. **Action: Clerk**

911.ii Consideration of draft minutes of the Annual Parish Meeting and Annual Meeting of CPC

Councillors agreed that the draft minutes circulated of the Annual Parish Meeting and the Annual Meeting of Chebsey Parish Council were a true record of those meetings.

912 Planning

19/30597/HOU The Heamies, 1 Upper Heamies Cottages, Meece Road

Single storey side and rear extension and re-ordering of interior of existing property

RESOLVED That Councillors had no comment to make on the above planning application.

No planning decisions have been made since 13 May 2019:

913 Finance

913.i Expenditure for May/June

Clerk salary and expenses to 13 May 2019 (168.81 plus £2.44 postage)	171.25
Oak Tree Farm, grass cutting	45.00
HMRC PAYE/NI	<u>118.40</u>
Total monthly expenditure	£334.65

RESOLVED That the payments for May/June were approved.

The Clerk confirmed that the HMRC refund of VAT has now been received. The application for the remaining outstanding monies is in preparation and will be submitted on-line to bring everything up to date within the next couple of months. The Clerk would contact Dawkes to resolve the refund of monies that were being held by CPC. Cllr Davis reported that the mower required attention and repair, and would soon need to be replaced.

913.ii To receive accounting and governance statements on Annual Return for financial year 2018/2019

The accounting and governance statements would be received at an extraordinary meeting to be called during June 2019.

914 Highway Matters

There was nothing further to report as yet on the removal of a hedge from Hilcote Lane, or the removal of hedges and damage to trees from land off Searchlight Lane, but it was hoped the SBC Arboricultural Officer would carry out a site visit during the week.

Concerns were expressed over the number of large wagons and HGVs travelling through Norton Bridge, possibly from Yarnfield and the Biffa Cold Meece site. The road has a 7.5t limit. After discussion Councillors agreed that the Clerk should contact the haulage contractor’s depot at Stone Head and SCC Highways.

Action: Clerk

Concerns were raised over the proximity of a large sign to the highway at Shallowford. The Clerk would contact SBC Planning and SCC Highways to ensure it was compliant with requirements.

Action: Clerk

915. Refurbishment of former BT Telephone box, Chebsey

This had been discussed earlier in the meeting – Matters Arising (908). The Clerk would check the details of the contract with BT, and report back to the next meeting on likely costs and possible contacts who could assist with the refurbishment.

Action: Clerk

916. HS2/Network Rail

Information for residents to view would be provided in Eccleshall Library during June 2019.

917 Correspondence

The Clerk reported the receipt of SBC, Members’ Digest No 255; information from Glasdon on street furniture; information from Marmax on benches etc and samples of product; HS2, notification of availability of information on Amended Bill in local libraries in June.

918 Items for the next Parish Council Meeting

Progress on co-option of Parish Councillors; replacement bench for open space in Norton Bridge; car parking area, The Green, Chebsey; local Community Speedwatch scheme

919. Date of Next Meeting

The next meeting of Chebsey Parish Council will take place on Monday 1 July 2019 at St Luke’s Church Hall, Norton Bridge, at 7 pm. There being no further business the Chair thanked everyone for attending, and declared the meeting closed at 8.10 pm.

..... DateChair